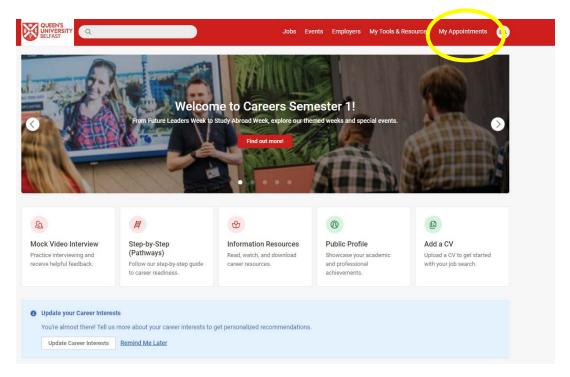
Accessing Appointments in MyFuture

You can find the appointment tool through the **"My Appointments"** quick links menu on MyFuture.



Choose the option for "Request New Appointment".

QUEENS BELFAST	Jobs Events Employers My Tools & Resources My Appointments 🕬
Home / Book an Appointment	
BOOK A CAREERS, GRADUATE SCHOOL OR LDS APPOINTMENT HERE: Click "Request New Appointment">"Appointment Type">"Check Availabi	ility' and select an offered Consultant and/or appointment time
Careers Appointments Some appointments will be scheduled online only a	Ind others will be scheduled in a way that offers you the choice of in-person or Online. If you would prefer to attend the appointment. You will be contacted by the Consultant taking your
FURTHER POINTS TO NOTE:	
Up to 5 Careers Consultations allowed/academic year (Careers & Grad S For instant CV check & feedback without an appointment, use <u>VMock C</u> If possible, please be ready to screen share relevant documents E.G app	V Checker (upload CV & get feedback in 15 seconds).
Request New Appointment Requested Appointments	Approved Appointments
No Records Found	No Records Found

- In the Appointment Type section use the drop-down tool to select "Global Leadership Programme Interview"
- In the Location section use the drop-down tool to select "On Line"
- tick the box "CES- Ruairi McGrillen"
- tick the box "Virtual"
- then click on "Check Availability"
- You can then select an interview day and time that suits you

Interview slots will be available on the below dates and times. You are strongly encouraged to select your first available interview date as there will not be appointments available for everyone on the later dates.

Dates Between these times

- 14/11/2024 9.20am-5pm
- 18/11/2024 9.20am-5pm
- 19/11/2024 2-5pm
- 20/11/2024 2-5pm

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	bility' and select an offered Consultant and/or appointment time and others will be scheduled in a way that offers you the choice of in-person or Online. If you would prefer to attend the appointment. You will be contacted by the Consultant taking your School). <u>2V Checker</u> (upload CV & get feedback in 15 seconds).
Type Global Leadership Programme Interview Location On Line Counselor(s) CGS - Ruairi McGrillen Howwweddwou like to meet? In-Person Virtual Check Availability Back	How to book an appointment. Select "APPOINTMENT TYPE", Tick a staff member (if you have a preference) or leave blank. Select "Check Availability"

To help you prepare, you will find some general help for interviews on the Careers website

You could also book an appointment with one of the Careers Consultants using the same section of MyFuture. They will not be able to give you any specific insight into the interview questions for this programme but can give you some general tips.